



ICDL ICDL-Excel

Exam Name:

Q & A : 88 Q&As

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Exam : ICDL ICDL-Excel

Title : The ICDL L4 Excel Exam

1. Which TWO of the following would calculate the amount left to spend for March?

- A. =D12-D8
- B. =SUM(D4:D7)-SUM(D10:D11)
- C. =(D10:D11)-(D4:D7)
- D. =SUM(D10:D11)-SUM(D4:D7)

Answer: AD

2. Which formula entered into B5 will calculate the total cost of a Colonial style chair (including delivery) and if copied to C5 will perform a similar calculation for the Metro style chair?

- A. $\text{SUM}(\$B\$2:\$B\$4)+B8$
- B. $=\text{SUM}(B2:B4)+\$B\8
- C. $=\text{SUM}(B2:B5)+\$B\8
- D. $=\text{SUM}(C2:C4)+\$C\8

Answer: B

3. Which one of these combinations is used to indicate that cell C1 has an absolute reference?

- A. ?C?1
- B. #C#1
- C. \$c\$1
- D. /C/1

Answer: C

4. Which formula entered into C3 would calculate the Total Cost of Barrels for the Oil Deco company and if copied down would automatically calculate the Total Cost for all the other customers.

- A. $=B3*C1$
- B. $=B3*\$C\1
- C. $=\$B\$3*\$C\1
- D. $=\$B\$3*C1$

Answer: B

5. If the Enter key was pressed to accept the formula in cell B9, which of the following would be the result:

- A. A #REF! error message
- B. 9.3
- C. A #VALUE error message
- D. A #NAME? Error message

Answer: D

6. If the Enter key was pressed to accept the formula in cell E8, what would appear in the cell?

- A. #REF!
- B. 6,000
- C. #VALUE!
- D. #NAME!

Answer: C

7. Which formula would display 10% in cell C3 if the customer order quantity is over 300, and 0% if not.

- A. $=\text{IF}(C3>300,10\%,0\%)$
- B. $=\text{IF}(B3>300,10\%,0\%)$
- C. $=\text{IF}(B3>300,0\%,10\%)$
- D. $=\text{IF}(B3<300,10\%,0\%)$

Answer: B

8. Which formula entered into E2 would calculate the total cost (including delivery) of a Barbados garden suite and, if copied down, would automatically calculate the total cost for the other two garden suites.

- A. $=\text{SUM}(B2:D2)+\$B\6
- B. $=\text{SUM}(B3:D3)+\$B\6
- C. $=\text{SUM}(\$B\$2:\$D\$2)+B6$
- D. $=\text{SUM}(B2:B42)+\$B\6

Answer: A

9. If row 4 is deleted, which formula will then be in cell B6?

- A. $=\text{SUM}(B3:B6)$
- B. $=\text{SUM}(B3:B5)$
- C. $=B3+B4+B5$
- D. $=\text{SUM}(B3:B7)$

Answer: B

10. Which formula would display 7% in cell D8 if the customers order value is over 10,000 and would display 0% if not.

- A. $=\text{IF}(D7=10,000,7\%,0\%)$
- B. $=\text{IF}(D8>10000,7\%,0\%)$
- C. $=\text{IF}(D7>10000,7\%,0\%)$

D. =IF(D7<10000, 7%, 0%)

Answer: C

11. Which of the following formulas would calculate the Net Sales for January in this worksheet?

A. =SUM(B2:B11)

B. =B6 + B11

C. =B6 - B11

D. =SUM(B6:D6)-SUM(B11:D11)

Answer: C

12. Dragging the fill handle up to cell B3 will fill B3 with:

A. Envelopes

B. Pens

C. Paper

D. Stamps

Answer: B

13. Which formula entered into B10 would find the total amount of rainfall that in the seven days?

A. =SUMB3:B9

B. =SUM(B3:B9)

C. =(SUM)B3:B9

D. SUM=(B3:B9)

Answer: B

14. Which one of the following formulas would be appropriate to calculate the monthly surplus for September in this worksheet?

A. =B5+B11

B. =SUM(B5:D5)-SUM(B11:D11)

C. = B5-B11

D. =AVERAGE(B5:D5)-AVERAGE(B11:D11)

Answer: C

15. Dragging the fill handle down to cell A5 will fill A5 with:

A. Week 3

B. Week 4

C. Week 5

D. Week 7

Answer: D

16. Which formula entered into B10 would find the average amount of sunshine for March to September?

A. AVERAGE=B4

B. (AVG)B3:B9

C. AVERAGE(B3:B9)

D. AVG(B3:B9)

Answer: C

17. If the formula in B7 is copied to cell D7, which formula will display in the formula bar when D7 is selected?

A. =SUM(B3:B5)-B6

B. =SUM(C3:C5)-C6

C. =SUM(D3:D5)-B6

D. =SUM(D3:D5)-D6

Answer: D

18. Which formula entered into C12 would calculate the number of recorded rainfall readings taken over the 3 weeks?

A. =NUMBER(B4:D10)

B. =COUNT(B4:B10)+(C4:C10)+(D4:D10)

C. =COUNT(B4:D10)

D. =NUM(B4:D10)

Answer: C

19. If the Enter key was pressed to accept the formula in cell E9, which of the following would be the result:

A. A #REF! error message.

- B. A #VALUE! error message.
- C. A #NAME! error message.
- D. A Circular Reference error message

Answer: D

20. Which formula entered into B10 would find the heaviest rainfall in the seven days?

- A. =MAXIMUM(B3:B9)
- B. (MAX B3:B9)
- C. =MAXIMUM(B3:B10)
- D. =MAX(B3:B9)

Answer: D

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